

Office of the Principal
SAVITRI WOMENS COLLEGE, BHANJANAGAR, GANJAM

Letter No 110 /SWC/2025

Date 23/06/25

To

The Advertise Manager

Sambad, Odisha

Subject: Advertise for Tender Notice

Dear Sir/Madam,

In Inviting a reference to the subject cited above, the draft advertisement for the Tender Notice for the supply of Computers Sets , ACc , Smart Boards, Podiums, Projectors, and Furniture for Office is enclosed herewith to be published in your prominent daily news paper i.e. "The Sambad" on or before 24th June 2025 consuming minimum space (40 sq.cm) in one insertion only.

After Publication of the same, the concerned publishers are required to submit relevant Bills(including GST) to our office along with advertised newspaper cut piece for necessary payment. The cost of the Advertisement will be borne by the undersigned as per the Govt. rule.

Office of the Principal
SAVITRI WOMENS COLLEGE, BHANJANAGAR(GANJAM)-761126
Tender Notice


PRINCIPAL
Savitri Women's College,
Bhanjanagar

Sealed Tenders are invited from interested reputed registered firm/authorized suppliers having valid up to date GST/IT Clearance certificate along with dealership certificate for the supply of Computers Sets , ACc , Smart Boards, Podiums, Projectors, and Furniture for Office, so as to reach the undersigned on or before 12.00 PM, 30 June 2025 by Registered or Speed Post. For Details Visit College Website.

The college website is swcbnj.ac.in

Sd-

Principal

T&C

1. Tender specific authorisation from OEM with seal, signature, phone No. & Email is required
2. Technical compliance of desktop should be on OEM letterhead.

OFFICE OF THE PRINCIPAL
SAVITRI WOMEN'S COLLEGE
BHANJANAGAR (GANJAM)-761126

TENDER NOTICE

Invites sealed Tenders are invited from interested the reputed registered firm/authorized suppliers having valid up to date GST/IT Clearance certificate along with dealership certificate for the supply of Computers Sets, ACs, Smart Boards, Podiums, Projectors, and Furniture for Office, so as to reach the undersigned on or before 12.00 PM, 30th June 2025 by Registered or Speed Post. For Details Visit College Website. The college website is **swcbnj.ac.in**

Sd/- Principal

SAVITRI WOMEN'S COLLEGE, BHANJANAGAR (GANJAM), ODISHA.

No. 111/SWC/ 2025

Bhanjanagar, Date: 24/06/2025

Expression of Interest

Savitri Women's College, Bhanjanagar, Odisha through open Tender/Quotation Enquiry (OTE) invites Expression of Interest (EOI) from registered reputed Original Equipment Manufacturing Companies/Firms or their authorized partners/agents/distributors to supply the equipments as listed in **Scheduled-I**. EOI cum tender bid fee of Rs. 1000/- (Non refundable) & EMD of Amt. 2% Total Quoted Value by Demand Draft drawn in favor of "**Principal, Savitri Women's College, Bhanjanagar, Odisha**", payable at Bhanjanagar to be submitted along with EOI bid. However Bidders are exempted from EMD Submission against valid MSME Certificate as per Govt/Industry guidelines.


1. Single bid for supply, installation & commissioning of the items listed in **Schedule-I** can be submitted in a envelope duly sealed and super scribed "BID FOR ITEM No EOI No...." to **The Principal, Savitri Women's College, Bhanjanagar, Odisha, India** by Speed Post/Registered Post only. It should reach on or before 14.00 hrs on 30.06.2025.
2. **DUE & OPENING DATES:** The tenders will be opened on 30.06.2025. at 16.30 hrs. in the office of The Principal of college before the Purchase Committee. In case opening date happens to be a holiday, the tender will be opened on next working day at the same time & location.
3. The College is not responsible for non receipt of tenders within the specified date and time due to any reason including postal delay or holidays.
4. For any query pertaining to this bid document, correspondence be addressed to: Coordinator, RUSA, Savitri Women's College, Bhanjanagar, India.
5. The vendor must submit the following documents in Envelope
 - a) Bidder Profile Annexure-I
 - b) **SPECIFICATIONS:** Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. **At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation is to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer and the specifications mentioned in the quotation must be reflected/ supported by the printed technical leaflet/literature.** Therefore, the model quoted invariably be highlighted in the leaflet/literature enclosed with the quotation.
 - c) Authorized partner/dealer/distributor must submit appropriate authorization certificate from the original manufacturer for participation in the said tender.
 - d) Attested copy of PAN card, Aadhar card and GST registration papers

- e) Banker's Solvency Certificate.
- f) Audited statement of accounts and IT returns for the last three years
- g) Name and address of past satisfactory supplies with minimum two POs to whom such items/stores have been supplied should be mentioned in the technical bid.
- h) Bidders should submit the desktop, Interactive Board's technical compliance on OEM's Letterhead with Seal, Signature, Email ID, Cont. No.etc so that the buyer can cross check for any ambiguity.
- i) **Copy of mandatory test reports, national testing/reliability and endurance test reports etc., certified or conducted at the manufacturing site, granted by the bureaus/quality control departments/national testing laboratories.**
 - j) The OEMs/Vendors need to submit a certificate that they are not currently debarred or blacklisted from any Educational/Govt. Institutes/Corporates in **Odisha** for any supplies, products or services in a stamp paper with affidavit.
- k) **Offer should be a page numbered and signed by an authorized signatory giving his/her name and designation below the signatures with Signed copy of the tender document, company seal, agreeing to the terms & conditions and declaration.**
- l) The vendor must submit the Price information mentioning all taxes/duties FOR College campus, Bhanjagart, Ganjam, Odisha as per Annexure-II. The price should be quoted in words and in figures, without any errors, erasures or alterations. Unit price of each product and accessories should be quoted separately. Maximum educational discount for College as could be offered should also be mentioned. **The bidders should mention in the quotation, the rate/amount of five year comprehensive annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period.**
- m) Please quote best minimum prices applicable for a premiere Educational institution, **leaving no scope for any further negotiations on prices.**
- n) **The quoting party should give a certificate to the effect that the quoted prices are the minimum and they have not quoted the same item on lesser rates than those being offered to COLLEGE to any other customer nor they will do so till the validity of offer or execution of the purchase order, whichever is later.**
- o) Copies of **at least last two-supply orders** received from other customers or details of last two supplies made to other customers preferably in Odisha, for the same item/model **may be submitted with the offer** giving reasons of price difference of their supply order & those quoted to us, if any.
- p) The party must give details of identical or similar equipment, if any, supplied to any COLLEGE during last three years along with the final price paid and Performance certificate from them.
- q) **Purchaser's right to accept any Bid and to reject any or all Bids:** The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to

the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.

6. **Offer validity period:** Bid shall remain valid at least for a period of **30 days** after the date of opening of bid prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses there to shall be made in writing (or by cable, telex, fax or e-mail).
7. **Performance Guarantee:** Performance Security for an amount of 3% of the order value may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in an acceptable form by the successful bidder. Performance Guarantee is to be furnished within 21 days after notification of the award and it should remain valid for a period of 90 days beyond the date of completion of all contractual obligations of the vendor, including warranty obligations.
8. The Cost of the equipment/items should be inclusive of all taxes and statutory levies. Labour, installation charges, packing, insurance, freight, pre installation requirements etc. should be mentioned separately (inclusive of all taxes leviable on them). **Price to be quoted for Savitri Women's College, Bhanjanagar Odisha, India.**
9. **Warranty:** The equipment/instrument must be guaranteed/warranted for a period of at least **two year, if not specifically mentioned otherwise in the specifications sheet, from the date of its satisfactory installation/commissioning** against all manufacturing defects. If the equipment is found defective during this period the whole equipment or part thereof will have to be replaced/ repaired by the supplier free of cost at the lab. Or at site of the supplier for which 'to and fro' expenses will be borne by the supplier. Availability of spare parts of the equipment/instrument must be guaranteed for a period of at least five years from the date of supply. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.
10. **Delivery period:** The complete delivery of goods, installation & commissioning of both the equipments/instruments should be made within 2 weeks from the date of issue of purchase order (PO)/as mentioned in the PO.
11. **Installation and Commissioning: It should be free of cost at College.**
12. The Desktop OEM should be an ISO-9000, ISO-14001, ISO 27000, ISO 45000, ISO 50001 certified company with due credits to energy conservation and green earth compliance (**copy of the certificate should be provided**).
13. Firm has to quote their rates only **on the format attached at Annexure-II.** Rates quoted on other format or specifications are not be accepted.
14. Relevant documents of the OEM shall be enclosed, along with the Bid. Any explanation on this account shall be supported with documentary evidence from the principals.
15. **The College does not bind** itself to offer any explanation to those bidders whose bids have not been found acceptable by the Bid Evaluation Committee of the College.
16. The successful bidder with quoted price as approved by college shall be considered for issue of purchase order only when the bidder fulfills all the terms and conditions laid down in tender document/PO & **shall submit bid security @ 3% of total estimated amount mentioned in PO in form of demand draft/BG in favor of "The Principal Savitri Women's College, Bhanjanagar Odisha, India.**

17. . The bid security will be returned back without any interest to bidder on successful execution of the purchase order/work order.
18. The vendor should adhere with all seriousness to the time schedule provided by the College. The **Liquidated Damage** will be applicable at the rate of **0.5%** per week. The purchaser has the right to cancel the purchase order when LD accumulates to 10 %. **The same rate of penalty shall be applicable for late installation of the equipment/instrument also.**
19. The specification & quantity indicated in the **Schedule-I**. College reserves the right to increase or decrease the quantity or delete some or all of items depending on the needs of the College without assigning any reasons, there upon.
20. **Payment on Bill Basis after supply: No advance payment will be made at any circumstances.** The payment will be made only after satisfactory installation, commissioning and performance of the equipment at, **Savitri Women's College, Bhanjanagar Odisha, India** and after certification by our technical expert.
21. College may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The College at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof at any time before & after placing the Purchase Order.
22. **Resolution of disputes:** College and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, College and the vendor have been unable to resolve amicably a resolution by formal arbitration the Principal of College shall appoint a sole Arbitrator of the dispute who will not be related to the vendor and whose decision shall be final and binding. In case of any dispute, the decision of the Principal of this College shall be final and binding on the bidders.
23. **Jurisdiction:** All disputes will be subject to Bhanjanagar, Ganjam jurisdiction only.
24. All correction/corrigendum will be given in our website i.e. <https://swcbnj.ac.in/home/index.php> only. Please visit college website regularly for any information/updates.


04.06.2025
PRINCIPAL
Savitri Womens College
(Affiliated to Berhampur University)
Bhanjanagar (Ganjam)
Odisha, Pin- 761126
Ph No- 06821-241234

Annexure-I**FORMAT TO BE FILLED BY THE MANUFACTURERS / INDIAN AGENTS (ON BEHALF OF THEIR FOREIGN PRINCIPLES) OR THEIR AUTHORIZED COUNTRY DISTRIBUTORS/ REPRESENTING DEALERS/ REGIONAL AGENCIES, SUBMITTING TENDER****Bidder profile (Technical)**

Sr. No	Details	
1.	Name of the Firm	
2.	EOI Fee Details	
	Name of Bank	
	Amount	
	Date	
3.	Registered Office address	
	Telephone Number	
	Fax Number	
	e-mail	
4.	Correspondence/ contact address	
5.	Details of Contact person	
	(Name, designation, address etc.)	
	Telephone Number	
	Fax Number	
	e-mail	
6.	Is the firm a registered company? If yes, Submit Documentary proof. Year and Place of the establishment of the Company	
7.	Bidder's Bank Details Name of Bank	
	A/c No.	
	IFSC Code	
8.	Government/ Public Sector Undertaking propriety firm partnership firm (if yes, give partnership deed) limited company or limited corporation member of a group of companies (if yes, give name and address, and description of other companies) subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	

9.	Is the firm registered with sales tax department? If yes, submit valid sales tax registration certificate.	
10.	Is the firm registered for service tax with Service Tax department? If yes, Submit valid service tax registration certificate.	
11.	What type best describes your firm?	
	· Manufacturer	
	· Supplier	
	· System Integrator	
	· Consultant	
	· Service Provider (pl. specify details)	
	· Others	
12.	Details of Empanelment Certificate /Purchase Order of any 3 PSUs / Govt. institutions, enclosed	
	1)	
	2)	
	3)	
13.	Have you ever been denied tendering facilities by any Government/ Department/ Public sector Undertaking? (Give details)	

Seal & Signature of Bidder


Annexure-II

Please quote rates for installation accessories (including were, stands or any socket etc)/transportation charges/labour charges if any separately.

Item No.	Name of Instruments & Specification	Unit Price	GST/any other Tax	Total Price (F.O.R Savitri Women's college, Bhanajanagar, Ganjam Odisha

Scheduled-I

Sl. No.	Services/Goods to be procured	Specification
1	Computer	Original Microsoft windows 11 and Office Home & Student /Intel Core I3 Processor, 14 th generation/ 8GB DDR5 RAM/512GB NVME SSD / 8 USB Ports With 1xType C Port/1xHDMI, 1xDP Port/Key Board & Mouse/19.5" LED Monitor/3 Yr Wnty/UPS 600VA
2	Air Conditioner	1.5T Split AC With Stabilizer & Installation
3	Smart Boards	65" Interactive Board (Detail Spec Attached as Annexure-III)
4	Podiums	Public Address Lectern With built in Amplifier & Podium Light, Dual Channel VHF wireless receiver & 2 Nos of VHF Wireless hand held transmitter, Facility for connecting Auxiliary Source, MP3 Recording, Bluetooth, USB,
5	Projectors	LCD Projector, 3000 ANSI Lumens With XGA Resl., Digital Zoom
6	Furniture for Office	Office Furniture


24.06.2025
PRINCIPAL
Savitri Womens College
(Affiliated to Berhampur University)
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Annexure - III

No	Features	Specifications(Interactive Brd.)
1	Diagonal Size	65inch/75inch
2	Operating System	Android 13.0
3	Resolution	3840 x 2160 or Better
4	Brightness	450cd/m2 or Higher
5	Panel Technology	IPS / VA
6	Viewing Angle	178 x 178
7	Response Time	8 ms or less
8	RAM	4 GB or Higher
9	ROM	32 GB or Higher
10	Input Ports	3 x HDMI (4K upto 60Hz), HDCP 2.1, CEC, ARC (HDMI1), 1 x VGA (Optional), 1 x USB 2.0, 3 x USB 3.0 (2 Front, 1 Rear) with autoswitching function, 1 x USB (C Type) Touch, PD65W & LAN network sharing, 1 x Audio IN, 1 x DP In, Built IN 1 x Micro SD (128 GB)
11	Output Port	Audio Port -1 (SPDIF), 1 x HDMI Out 2 x Touch Out
12	External Control	RS-232, RJ 45
13	Life Min	30000 Hrs or More
14	Wi-Fi	Wi-Fi & Bluetooth to be enabled & provided
15	Speaker Built-in	20W x 2 or Higher
16	Detection Method	IR
17	Plug in	USB WEB Cam Compatibility
18	Pen	2 Nos of Touch Pens
19	Certifications	BIS & RoHS (Declaration of Conformity of RoHS with testing report)
20	Warranty	OEM - 3 Years
21	Accuracy	±2 mm or Better
22	Multi Touch Points	Min 40 Points or Higher
23	Embedded Interactive White Board Software	Interactive White Board for both Android and Windows with complete features and gestures. Should have the interactive tools/features like Pen, Eraser, Shape recognition (in android), infinite color options for annotation, color bucket, background pattern, lines & arrows, screen capture tools etc.
24	Interactive & Important Features	Writing, Pen, Palm Eraser, Save, Screen Capture, Storage and Tool Bar. Should be capable to annotate on any 3rd party applications. Should have recording feature.
25	Built in System Processor	Quad Core Processor with 1.5 GHz or Higher.
26	Power Consumption	Typically 250 W
27	Operating Temperature	00~45 Degree
28	Operating Humidity	10~80%
29	Accessories	2 Pens, Power Cables & Wall Mount Kit
30	Installation	Wall mount
31	IFP Should Support	PPT, Word, PDF, Image, Video Play
32	Surface Hardness	Toughened Glass with Level 7 of MOHS Standard

OEM ATC:

.OEM should have office in Odisha for last 10 Years.

.OEM should have office in India for last 15 Years, OEM should have local service centre in Odisha